“Time is what we want most, but what we use worst.” - William Penn

During this time that I have been in IB, I have faced multiple challenges when it came to time management. One of the biggest challenges at first is managing my free time, knowing when to do what and when to finish what. It was once a problem because I was not using any tools to note down what I would need to do. This caused me to constantly forget about the things which I need to complete, and later just have it incomplete. I now use google calendar to keep track of all of my activity, and it also helps me focus more because I can plan out the time limits which I have to complete my projects. Another challenge that I face with time is that I constantly get distracted by technology. For instance, I have been carried away by Youtube a few times through out the writing of this paper. I am trying to solve this problem by focusing more on what I am doing right now, and plan a limit to the time that I have to complete it, and set specific goals of how much I need to complete every day. By doing so, while I still get distracted sometimes, I can manage to finish every thing that I need to within the time constrain. While this being the case, I still constantly get distracted before I sleep and actually go to bed pretty late. I would like to find a solution to this problem in the near future.